

## **WEARDALE FLOWER AND GARDEN CLUB**

### **HEALTH AND SAFETY STATEMENT**

Weardale Flower and Garden Club recognizes a collective responsibility for providing, so far as is reasonably practicable, a safe and healthy environment for all members, visitors, speakers and demonstrators, who could be affected by the Club's activities.

The Club attaches a high priority to ensuring that all operation are delivered in an appropriate manner, with adherence to health and safety best practice and regulation, and adopts the following framework for managing health and safety.

All members have a duty to ensure, as far as is practicable, their own and the safety of others.

The Club will:

- adhere to the policies of organisations from whom we hire services and facilities, eg venues, transport
- adhere to health and safety best practice in the delivery of food and drink
- ask all members to make themselves aware of appropriate regulations at venues and adhere to these, eg fire and evacuation, first aid facilities
- appoint a nominated lead
- report in a constructive manner any breaches of health and safety, or shortcomings in terms of facilities hired, to the appropriate body for remedial action
- report any incidents in the appropriate manner
- ask members and visitors not to lift heavy items of equipment
- remove, as far as is possible, trip hazards, eg trailing wires
- dispose of waste appropriately
- report any defective equipment and furniture to the appropriate body
- maintain a list of attendees at meetings
- ensure that for outings and visits, we keep a note of emergency contact numbers for all participants
- implement all relevant policies, eg no smoking
- protect, as far as is practicable, personal possessions
- where appropriate, consider assessment of risk for specific activities.

*SIGNED: Chair CHRISTINE ROBINSON*

*DATE: April 2026*

*v.1, Feb 2026*